



Bloomington Public Transportation Corporation

130 West Grimes Lane, Bloomington, Indiana 47403
812.332.5688 Fax 812.332.3660



To: The BPTC Board of Directors
From: John Connell, General Manager
Date: March 19, 2024
Re: Board Meeting, Tuesday, March 21, 2024, 5:30 p.m.

Included below are your notes for the meeting of the Board of Directors set for Tuesday, March 19, 2024 at 5:30 p.m. in the Edward J. Kuntz Board Room, 130 W. Grimes Lane in Bloomington.

ACTION ITEMS

- 1. Resolution 24-06, a resolution authorizing an application for Section 5339(b) funds for FY2024 for the Design and Construction of a LEED Certified, Climate Resilient, Administrative, Operations and Maintenance Complex**
This resolution serves as the Board's endorsement and commitment of local funds for the FY2024 FTA 5339 grant submission. We plan to request \$35 million dollars in federal funds and pledge a local match of \$8,750,000 in local funds.
- 2. Resolution 24-07, a resolution authorizing the renewal of an Agreement with Rothberg Logan & Warsco for general legal services for an additional two years**
BPTC contracted with Rothberg for outside legal services in March of 2021 for an initial period of three years. The contract does contain a renewal option for two additional years. This resolution authorizes the renewal option for an additional two years.
- 3. Resolution 24-08, a resolution declaring certain BPTC equipment and parts obsolete, scrap and or surplus**
The ETA CAD/AVL project included the removal of the Double Map equipment. The equipment holds no value and needs to be discarded. The 60' articulated bus BPTC received from City Bus at no charge has developed mechanical problems which are not worth the investment for repair. Disposing of the bus will free up much needed space.
- 4. Resolution 24-09, a resolution approving the issuance of a Purchase Order to Charge Point Inc., for BEB Charging stations and related equipment in an amount of \$1,190,840 million dollars.** Gillig and Charge Point were named and approved as project partners in our FTA grant application. As such, FTA allows BPTC to contract directly with approved partners in lieu of formal procurement steps. Gillig provided BPTC with pricing for the necessary charging equipment for the 16 BEB's in September 2023 and the Board approved the issuance of a P.O. to Gillig for \$1,441,800. The Purchase Order was not issued after determining BPTC could purchase directly from Charge Point, Inc., for significantly less expense. Accordingly, BPTC will purchase direct from Charge Point Inc., for \$1,190,840.

5. **Approval of agreement with City of Bloomington's Parks and Recreation.**

This arrangement dates back to 1993. BT has provided fare free passes to Kid Camp summer campers and camp employees. Staff once again requests Board approval to continue the tradition.

AGENDA

Bloomington Public Transportation Corporation (BPTC)

Tuesday, March 19, 2024

130 W. Grimes Lane, Bloomington, IN 47403

Conference Room, 5:30 P.M

The March 19, 2024 Board meeting will be a hybrid meeting with the ability for Board members and/or the public to attend the meeting in-person or virtually at the link below:

Join Zoom Meeting

<https://us02web.zoom.us/j/83967178724?pwd=WWY0TjE0WTVHNXdhdTdvaDhKcVpZZz09>

Meeting ID: 839 6717 8724

Passcode: 248581

PUBLIC MEETING

03/19/2024

- I. ROLL CALL
- II. OLD BUSINESS
- III. APPROVAL OF MINUTES – February 20, 2024
- IV. NEW BUSINESS – ACTION ITEMS
 1. Resolution 24-06, a resolution authorizing an application for Section 5339 funds for FY2024 for the Design and Construction of a LEED Certified, Climate Resilient Administrative, Operations and Maintenance Complex.
 2. Resolution 24-07, a resolution authorizing the renewal of an Agreement with Rothberg Logan & Warsco for general legal services for an additional two years
 3. Resolution 24-08, a resolution declaring certain BPTC equipment and parts obsolete, scrap and or surplus.
 4. Resolution 24-09, a resolution approving the issuance of a Purchase Order for electric bus chargers and related equipment.
 4. Approval of 2024 partnership with City of Bloomington Parks and Recreation for donation of seasonal bus passes for Summer Camp.
- V. MANAGER, STAFF AND BOARD REPORTS

1. PROJECT UPDATES – John Connell

- Real Estate Acquisition Services
- Electronic fare collection platform and equipment.
- Micro-Transit -- BLink
- Eclipse fixed route service suspension

2. FEBRUARY OPERATING STATISTICS – Shelley Strimaitis

3. FEBRUARY FINANCIAL REPORT -- Christa Browning

4. FEBRUARY PERSONNEL REPORT – Brenda Underwood

5. FEBRUARY MPO REPORT – Doug Horn

VI. APPROVAL OF CLAIMS

VII. COMMENTS FROM THE PUBLIC

VIII. COMMENTS FROM BOARD MEMBERS

IX. ADJOURNMENT – NEXT MEETING: APRIL 16, 2024

BLOOMINGTON PUBLIC TRANSIT CORPORATION

RESOLUTION 24-06

A RESOLUTION AUTHORIZING AN APPLICATION FOR FY 2024 SECTION 5339(b) FUNDS FOR DESIGN AND CONSTRUCTION OF A LEED CERTIFIED, CLIMATE RESILIENT, ADMINISTRATIVE, OPERATIONS AND MAINTENANCE COMPLEX.

WHEREAS, the U.S. Secretary of Transportation is authorized to make grants for mass transportation projects under Section 5339(B) of the Urban Mass Transportation Act of 1964, as amended, "Buses and Bus Facilities Competitive Program," and such funds have been made available for award to applicants for federal fiscal year 2024;

WHEREAS, robust, accessible public transportation networks and facilities are a key elements to building community resilience to the risks of climate change

WHEREAS, a state-of-the-art LEED-certified transit facility that is built to support an advanced zero-emission transit fleet will significantly enhance the sustainability and efficiency of BPTC's operations

WHEREAS, BPTC is committed to the continued development of its workforce amid an evolving transportation landscape to operate and maintain an advanced zero-emission transit fleet

WHEREAS, an award of financial assistance will impose certain obligations upon the applicant, including the provision of the local share of project costs;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE BLOOMINGTON PUBLIC TRANSIT CORPORATION:

1. That John Connell, BPTC General Manager, is authorized to execute and file an application with U.S. Department of Transportation to aid in the financing of FY2025 capital projects, pursuant to Section 5339(b) for the design and construction a new Administrative, Operations and Maintenance Complex. The corporation will apply for \$35,000,000 in federal funds at the 80% funding level.
2. That the corporation is obligated and prepared to provide a local share of project costs in the amount of \$8,750,000 as 20% local funding, and that such funds are available for this project.
3. That the total eligible cost for this project including federal and local funding sources is \$43,750,000.

4. That John Connell, BPTC General Manager, is authorized to execute and file with such applications an assurance or any other document required by the U.S. Department of Transportation, and is also authorized to execute grant contract agreements on behalf of the corporation.

APPROVE:

ATTEST

03-19-24
James McLary, Chair
Bloomington Public Transportation
Corporation

03-19-24
Nancy Obermeyer, Secretary
Bloomington Public Transportation
Corporation

RESOLUTION 24-07

A resolution authorizing the renewal of an Agreement with Rothberg Logan & Warsco for general legal services.

WHEREAS, the Bloomington Public Transportation Corporation (BPTC) Board of Directors authorized the issuance of a Request for Proposals (RFP) for General Legal Services on January 19, 2021; and

WHEREAS, the Bloomington Public Transportation Corporation (BPTC) issued a Request for Proposals dated February 3, 2021; and

WHEREAS, the proposal submitted by Rothbery Logan & Warsco was determined to be the best, most responsive and most responsible in accordance with the evaluation criteria included in the RFP; and

WHEREAS, the BPTC Board of Directors on March 2, 2021 authorized the award of contract for general legal services to Rothberg Logan & Warsco with contract including an option for a two year renewal at the end of the initial three year term.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Bloomington Public Transportation Corporation that it hereby authorizes the renewal of the agreement for two additional years.

APPROVE:

ATTEST

_____ 03-19-24
James McLary, Chair
Bloomington Public Transportation
Corporation

_____ 03-19-24
Nancy Obermeyer, Secretary
Bloomington Public Transportation
Corporation

RESOLUTION 24-08

A resolution declaring the following BPTC equipment and parts obsolete, scrap, and/or surplus and authorizing the BPTC General Manager to dispose of such items in accordance with BPTC Procurement Policies.

WHEREAS, Section 1.3.7 of the Procurement Policies of the Bloomington Public Transportation Corporation (BPTC) sets forth procedures to be followed for the disposal of obsolete, scrap and surplus; and

WHEREAS, the BPTC General Manager has identified the following items as obsolete, surplus and scrap;

<u>Asset Number</u>	<u>Year</u>	<u>Description</u>
2016-02	2016	AVL/Voice Annunciator
2019-17	2019	AVL/Voice Annunciator
2020-11	2020	AVL-Voice Annunciator
2022-04	2022	Donated New Flyer 60' Bus #0351

NOW THEREFORE, BE IT RESOLVED: The BPTC Board of Directors declares the above listed items and parts as obsolete, scrap and/or surplus and directs the General Manager to dispose of the above listed items and parts in accordance with the BPTC Procurement Policies.

APPROVE:

ATTEST:

James McLary, Chair
Bloomington Public Transportation
Corporation

Nancy Obermeyer, Secretary
Bloomington Public Transportation
Corporation

Approved this 19th day of March, 2024.

RESOLUTION 24-09

A RESOLUTION APPROVING THE ISSUANCE OF A PURCHASE ORDER FOR ELECTRIC BUS CHARGERS AND RELATED EQUIPMENT

WHEREAS, Bloomington Public Transportation Corporation (BPTC) desires to transition the bus fleet to battery electric and provide for the regular replacement of revenue vehicles in order to maintain a modern and efficient fleet; and

WHEREAS, BPTC has approved federal grants naming Gillig and ChargePoint, Inc., as FTA approved project partners for the purchase of 40-foot battery electric buses, charging stations, installation of charging stations, and staff training; and

WHEREAS, the BPTC intends to work directly with Charge Point as named project partners to satisfy the various Federal Transit Administration procurement requirements.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Bloomington Public Transportation Corporation (BPTC) authorizes the BPTC General Manager to execute and issue a purchase order for the purchase in an amount of \$1,190,840 with Charge Point LLC for the purchase of charging stations and related equipment, and commissioning of charging service. The BPTC General Manager is authorized to execute such purchase order not later than December 31, 2024.

APPROVE:

ATTEST:

09-19-23
James McLary
Chair
Bloomington Public
Transportation Corporation

09-19-23
Nancy Obermeyer
Secretary
Bloomington Public
Transportation Corporation

Quotation

Driving a Better Way™
chargepoint.com

Sales Representative: Maria Brown
E-Mail: maria.brown@chargepoint.com
Telephone:

Quote Number: Q-277385-1
Date: 3/13/2024
Expires On: 3/22/2024

Primary Contact: John Connell

Bill To Address

Bloomington Transit
130 West Grimes Lane
Bloomington Indiana 47403
United States

Ship To Address

John Connell
Bloomington Transit
130 West Grimes Lane
Bloomington Indiana 47403
United States
john.connell@bloomingtontransit.com
(812) 961-0522

Product Name	Product Description	Qty	List Price	Disc%	Unit Price	Total Price
CPSUPPORT-ACTIVE	Initial Station Activation & Configuration Service includes activation of cloud services and configuration of radio groups, custom groups, connections, access control, visibility control, pricing, reports and alerts. One time initial service per station.	16	USD 349.00	0	USD 349.00	USD 5,584.00
EXPP-PM-40KW-FTA	BUY AMERICA FTA compliant. 40 kW Power Module for use in Power Block	32	USD 11,500.00	0	USD 11,500.00	USD 368,000.00
EXPP-PL1000-DUAL-ASSURE-2	2 prepaid years of ChargePoint Assure for the Express Plus Power Link 1000 dual cable dispenser. Includes Parts and Labor Warranty, Remote Technical Support, On-Site Repairs when needed, Unlimited Configuration Changes, and Reporting.	8	USD 2,820.00	0	USD 2,820.00	USD 22,560.00
EXPP-BLOCK-ASSURE-2	2 prepaid years of ChargePoint Assure for Express Plus Power Block. Includes Parts and Labor Warranty, Remote Technical Support, On-Site Repairs when needed, Unlimited Configuration Changes, and Reporting.	8	USD 13,780.00	0	USD 13,780.00	USD 110,240.00

Product Name	Product Description	Qty	List Price	Disc%	Unit Price	Total Price
EXPP-PL1024X-2A1M00-2A1M00-FTA	BUY AMERICA FTA compliant. Express Plus Power Link PL1000 series, North America, DC station, 2x CCS1 200A 7.6m cable, overhead mount, ChargePoint signage, RFID reader, Cellular/WiFi, UL listed, Single input, 1 year warranty. Requires at least one Power Block with Power Modules.	8	USD 24,085.00	0	USD 24,085.00	USD 192,680.00
EXPP-PL1000-COMMISSIONING	This service includes on-site validation of electrical capacity, transformers, panels, breakers, wiring, cellular coverage so that the station meets all ChargePoint and local code requirements. In addition to verifying and testing the installation, Commissioning also ensures the station is connected to the ChargePoint network, completing software updates and pairing configuration if applicable. In parallel, the ChargePoint Activations team will configure the station and apply policies according to the customer's specifications. A final Commissioning Report will be provided to the customer. Note that if Commissioning cannot be performed due to site or installation deficiencies for which ChargePoint is not responsible, the customer will incur a rescheduling fee to cover redeployment costs. Priced per Express Plus Power Link station.	16	USD 850.00	0	USD 850.00	USD 13,600.00
EXPP-BLOCK-COMMISSIONING	This service includes on-site validation of electrical capacity, transformers, panels, breakers, wiring, cellular coverage so that the station meets all ChargePoint and local code requirements. A final Commissioning Report will be provided to the customer. Note that if Commissioning cannot be performed due to site or installation deficiencies for which ChargePoint is not responsible, the customer will incur a rescheduling fee to cover redeployment costs. Priced per Express Plus Block.	8	USD 1,700.00	0	USD 1,700.00	USD 13,600.00
EXPP-PB1000-CMT	Metal bracket required for proper alignment of conduits and bolt locations for positioning CP Express Power Block. Required for Power Block. Power Block sold separately.	8	USD 0.00	0	USD 0.00	USD 0.00
EXPP-PL1000-WMK	Wall mount kit for Express Plus Power Link, includes wall mount bracket and hardware	8	USD 0.00	0	USD 0.00	USD 0.00
EXPP-PL-DUAL-CMK-TALL	Dual medium length cable management kit for Power Link 1000 and 2000 series	16	USD 2,500.00	0	USD 2,500.00	USD 40,000.00

Product Name	Product Description	Qty	List Price	Disc%	Unit Price	Total Price
CPCLD-FLEETENT-DC-2	Fleet Enterprise Cloud Plan subscription. Includes advanced station management features such as: Automatic Software Updates, fleet management features including: Access Control and Pricing & Automatic Payment Collection, as well as advanced energy and power management features which include: Time of Use Power Sharing and Energy Management APIs. Real-time dashboards and reports provided for applicable features including 15 min meter data readings and associated advanced energy reports.	16	USD 1,855.00	0	USD 1,855.00	USD 29,680.00
EXPP-PL-CMK-OVERHEAD	Overhead Cable Management Kit for Express Plus Power Link	16	USD 1,250.00	0	USD 1,250.00	USD 20,000.00
EXPP-PB1000-200A-PD-FTA	BUY AMERICA FTA compliant. The Power Block is the physical enclosure for Power Modules. A Power Block can hold up to 5 Power Modules, Power Modules sold separately. EXPP-PB1000-200A-PD-FTA is rated for 200A. The Power Block Mounting Kit (EXPP-PB1000-CMT) is required but not included.	8	USD 42,785.00	0	USD 42,785.00	USD 342,280.00

Quote Total: USD 1,158,224.00
Shipping Fee: USD 24,816.00
Grand Total: USD 1,183,040.00

Quote Acceptance

- + Invoices are Net 30 from invoice date.
- + Each Assure and Cloud Plan subscription will commence ninety (90) days from invoice date.
- + Customer to be invoiced at time of shipment.
- + All prices are FCA ChargePoint warehouse(s).
- + Sales tax in applicable states and shipping costs will be applied at time of invoicing.
- + Pricing does not include installation or mounting services unless specifically quoted above.
- + Customer confirms that the shipping and billing information provided in this Quotation is accurate for ChargePoint's shipping and invoicing purposes.
- + The following ChargePoint terms and conditions are incorporated in this Quotation by reference in their entirety: (i) ChargePoint Master Services and Subscription Agreement found at [ChargePoint Master Services and Subscription Agreement | ChargePoint](#) ; (ii) ChargePoint Terms and Conditions of Purchase found at [ChargePoint Terms and Conditions | ChargePoint](#) ;(iii) ChargePoint Support Services Terms and Conditions found at: <https://www.chargepoint.com/legal/support-services/> ; and (iv) ChargePoint Deployment and Consulting Services Terms and Conditions found at <https://www.chargepoint.com/legal/deployment-consulting-services/>
- + ChargePoint's sale of products/services is expressly conditioned on Customer's acceptance of ChargePoint terms and conditions stated or referenced in this Quotation. Any conflicting or inconsistent terms stated or referenced in any Customer purchase order or any such document are excluded and will not be binding and notice of objection to them is hereby given.

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 240 East Hacienda Avenue, Campbell, CA 95008 USA



+ This signed Quotation will act as a purchase order for the products/services detailed above and creates a binding contract between ChargePoint and Customer.
The above terms govern this Quotation unless Customer has separate written agreement(s) executed by Customer and ChargePoint to govern the products/services referenced in this Quotation.

By signing this Quotation, I hereby acknowledge that I am an authorized signatory and have read and agree to all the terms and conditions of this Quotation.

Signature :

Title :

Name (Print) :

Date :

Company Name :

Accounts Payable Contact Name :

Accounts Payable Contact E-Mail :

Requested Ship Date :



**CITY OF
BLOOMINGTON**
PARKS AND RECREATION

Mailing Address
Administrative Offices
 401 N. Morton St. Suite 250
 PO Box 848
 Bloomington, IN 47402
 Phone: (812) 349-3700
 Fax: (812) 349-3705
 parks@bloomington.in.gov
 www.bloomington.in.gov/parks

**Allison-Jukebox
Community Center**
 351 South Washington Street
 Bloomington, IN 47401
 (812) 349-3731

Banneker Community Center
 930 West 7th Street
 Bloomington, IN 47402
 (812) 349-3735

Cascades Golf Course
 3550 North Kinser Pike
 Bloomington, IN 47402
 (812) 349-3764

Frank Southern Ice Arena
 1965 South Henderson Street
 Bloomington, IN 47401
 (812) 349-3740

Twin Lakes Recreation Center
 1700 West Bloomfield Road
 Bloomington, IN 47403
 (812) 349-3720

Inclusive Recreation
 (812) 349-3747

**Maintenance, Landscaping
& Cemetery Operations**
 (812) 349-3498

MEMORANDUM

To: Brenda Underwood, Human Resources Administrator/Marketing
 From: Amy Shrake, Program/Facility Coordinator
 Subject: Bus Passes for Summer Camps
 Date: Feb 22, 2024

Since the inception of our summer camp program in 1993 the Bloomington Transit has been used as a mode of transportation for our staff and campers. This has been possible through the generous donation of seasonal bus passes from the Bloomington Transit. This summer we once again plan to use the Bloomington Transit and kindly request seasonal bus passes to meet the needs of each of our camps. The following table provides the location of each of our camps and the number and type of bus passes per this request:

Camp (Dates)	Location	Adult	Child
Kid City Original (5/28-8/2)	Allison-Jukebox Community Center	7	38
Kid City Quest (5/28-8/2)	Allison-Jukebox Community Center	5	20
CIT Program (6/3-7/19)	Allison-Jukebox Community Center	1	5

Total Adult Passes: 13
 Total Child Passes: 63

Please note that all these camps may not fill during a given week. I hope you will be able to honor this request. Thank you for helping to make our summer camp program the best in town!

Sincerely,

Amy Shrake, CTRS

Amy Shrake
 Kid City Camp Director
 Program/Facility Coordinator
 Bloomington Parks and Recreation

CITY OF BLOOMINGTON - SUMMER CAMP BUS PASSES 2024

ADULT PASSES	COST
May	12 \$ 360.00
June	13 \$ 390.00
July	13 \$ 390.00
August	12 \$ 360.00
TOTAL	50 \$ 1,500.00

SUMMER FUN PASS	COST
	38 \$ 456.00
	20 \$ 240.00
	5 \$ 60.00
TOTAL	63 \$ 756.00

GRAND TOTAL \$ 2,256.00

Bloomington Public Transportation Corporation

Monthly Statistics and Performance Indicators

Ridership													
	January	February	March	April	May	June	July	August	September	October	November	December	YTD Total
Fixed Route													
2024 Passenger Trips	252,380	289,453											541,833
2023 Passenger Trips	205,533	240,684											446,217
2023-2024 Change	46,847	48,769											95,616
2023-2024 Percent Change	23%	20%											21%
2024 Revenue Hours	8,382	7,403											15,785
2023 Revenue Hours	7,268	7,246											14,514
2024 Passengers Per Rev Hour	30.11	39.10											34.33
2023 Passengers Per Rev Hour	28.28	33.22											30.74
2024 Revenue Miles	85,299	79,474											164,773
2023 Revenue Miles	79,100	77,477											156,577
2024 Passengers Per Rev Mile	2.96	3.64											3.29
2023 Passengers Per Rev Mile	2.60	3.11											2.85
BT Access													
2024 Passenger Trips	2,886	2,754											5,640
2023 Passenger Trips	2,282	2,273											4,555
2023-2024 Change	604	481											1,085
2023-2024 Percent Change	26%	21%											24%
2024 Revenue Hours	1,297	1,066											2,363
2023 Revenue Hours	926	872											1,798
2024 Passengers Per Rev Hour	2.23	2.58											2.39
2023 Passengers Per Rev Hour	2.46	2.61											2.53
2024 Revenue Miles	13,616	10,897											24,513
2023 Revenue Miles	9,002	10,850											19,852
2024 Passengers Per Rev Mile	0.21	0.25											0.23
2023 Passengers Per Rev Mile	0.25	0.21											0.23
Total Ridership													
2024 Passenger Trips	255,266	292,207											547,473
2023 Passenger Trips	207,815	242,957											450,772
2023-2024 Change	47,451	49,250											96,701
2023-2024 Percent Change	23%	20%											21%

NOTE: Due to the onboarding of the CAD/AVL system, revenue hours and miles appear artificially low. Total hours and miles are unaffected and only a portion of February 2024 data is impacted.

BLOOMINGTON PUBLIC TRANSPORTATION CORPORATION
Ridership & Productivity By Route
Feb-24

NOTE: Due to the onboarding of the CAD/AVL system, revenue hours and miles appear artificially low. Total hours and miles are unaffected and only a portion of February 2024 data is impacted.

Route	2024								2023				
	Total Passengers	Revenue Hours	Revenue Miles	Passengers Per Hour	Passengers Per Mile	Total Passengers	Revenue Hours	Revenue Miles	Passengers Per Hour	Passengers Per Mile			
1 BHS North	6,296	3.2%	352.7	4,181.8	17.85	1.2%	1.51	11.6%	6,100	345.80	4,521.19	17.64	1.35
2 W.11th St./S.Rogers	12,064	7.3%	433.5	4,770.2	27.83	46.3%	2.53	49.8%	11,239	590.67	6,657.00	19	2
3 College Mall/Highland	34,881	12.9%	1,316.7	16,899.9	26.49	11.8%	2.06	7.7%	30,883	1,303.20	16,118.70	24	2
4 High St./Bloomfield Rd.	10,543	26.2%	658.9	8,341.6	16.00	32.2%	1.26	27.7%	8,353	690.33	8,441.48	12	1
5 Sare Road	7,051	24.8%	518.1	5,629.6	13.61	-22.2%	1.25	-20.0%	5,648	322.80	3,608.78	17.50	1.57
6 Campus Shuttle	90,625	20.9%	1,329.8	12,228.6	68.15	27.4%	7.41	30.8%	74,942	1,401.33	13,227.92	53	6
7 S Walnut/Clear Creek	13,477	18.2%	646.5	8,543.2	20.85	51.3%	1.58	47.0%	11,399	827.13	10,624.17	13.78	1.07
9 IU Campus/Campus Corner	82,240	19.2%	1,313.3	11,195.5	62.62	7.5%	7.35	-3.3%	68,974	1,184.33	9,077.88	58	8
11 W 17th	9,833	32.3%	362.3	3,428.2	27.14	25.1%	2.87	16.9%	7,434	342.67	3,030.20	21.69	2.45
12 N Walnut	13,991	-11.0%	231.4	2,220.7	60.46	-8.7%	6.30	-13.0%	15,712	237.33	2,169.20	66.20	7.24
14 Muller Park*	8,452	n/a	240.1	2,034.9	35.20	n/a	4.15	n/a
Total	289,453	20.3%	7,403	79,474	39.10	17.7%	3.64	17.2%	240,684	7,246	77,477	33.22	3.11
Year-to-Date Total	541,833	21.4%	15,786	164,773	34.32	11.6%	3.29	15.4%	446,217	14,514	156,576	30.74	2.85

*New service on 8/21/23

Bloomington Public Transportation Corporation			
Uber and Lyft On-Demand Monthly Summary			
Feb-24			
	Lyft	Uber	Total
BT Late Nite			
Active Users	676	940	
Avg Subsidy	\$8.58	\$6.79	
Total Subsidy	\$14,075.96	\$20,777.61	\$34,853.57
Trips	1640	3059	4699
Dispatched Trips			
Dispatched Trips Avg Subsidy	n/a	\$11.67	
Dispatched Trips Total Subsidy	\$0.00	\$163.31	\$163.31
Dispatched Trips	0	14	14
Totals			
Total Trips	1640	3073	4713
Total Cost	\$14,075.96	\$20,940.92	\$35,016.88

**BLOOMINGTON PUBLIC TRANSPORTATION CORPORATION
FINANCIAL NARRATIVE FOR THE MONTH ENDING
FEBRUARY 29, 2024**

Operating Expenses

Operating expenses for February totaled \$768,811. Salary and Fringe benefits expense for February were \$518,776. This represents a decrease from January due to the timing of payrolls and payroll accruals. Materials and Supplies for February were \$49,367. This represents an increase from January contributed to the timing of parts and supplies purchased and their usage. Services and Utilities expense for the month totaled \$200,668. This represents an increase from January which resulted as an accumulation of several different payment: 1) Foursquare for Feasibility corridor study/Transit Summit-\$16,204; 2) Rothberg Law Firm-\$8,852; 3) IU for diesel pump repairs -\$19,745; 4) Uber and Lyft-\$27,366. BT spent 11% of the 2024 operating expense budget with 17% of year completed.

Operating Revenues

Operating revenues for February totaled \$671,452 bringing year-to-date operating revenues to \$1,075,180.

Capital Expenditures

BT paid \$636,204 to ETA transit system for our new CAD/AVL system during February.

Operating Cash Balance

February 29, 2024	February 28, 2023	Change
\$14,409,650	\$12,323,514	\$2,086,136 increase

Self - Insurance Fund

The self-insurance fund activity for February was bank fees - \$69, one claim for \$75, and the receipt of \$863 in interest.

Self-Insurance Cash Balance

February 29, 2024	February 28, 2023	Change
\$272,126	\$223,173	\$48,953 increase

**BLOOMINGTON PUBLIC TRANSPORTATION CORPORATION
SUMMARY OF REVENUES AND EXPENSES
FOR THE PERIOD ENDED FEBRUARY 29, 2024**

	MONTH ENDING 2/29/2024	PERCENT OF ANNUAL BUDGET	YTD	ANNUAL BUDGET PLUS ENCUMBRANCES/ ADD'L APPROP.	PERCENT OF ANNUAL BUDGET USED
Operating Expenses:					
Salary and Fringe Benefits	\$ 518,776	7%	\$ 1,226,013	7,897,266	16%
Materials and Supplies	49,367	3%	61,321	1,777,744	3%
Services and Utilities	200,668	5%	257,799	4,232,591	6%
Total Operating Expenses	768,811	6%	1,545,133	13,907,601	11%
Operating Revenues:					
Local Tax Revenue	59,305	1%	118,610	6,109,556	2%
Fare Revenue	192,904	9%	387,805	2,091,817	19%
Other Locally Derived Revenue	61,920	1%	211,442	8,510,529	2%
Total Locally Derived Revenue	314,129	2%	717,857	16,711,902	4%
Federal Operating Grants	140,000	5%	140,000	2,578,816	5%
State Operating Grants (PMTF)	217,323	8%	217,323	2,607,880	8%
Total Operating Revenues	671,452		1,075,180	21,898,598	
Operating Gain/(Loss)	(97,359)		(469,953)		
Federal Capital Grants	-	#DIV/0!	-	26,709,007	#DIV/0!
State Capital Grants	-	0%	-	-	0%
Transfer from Capital Reserve	-	0%	-	-	0%
Revenue from Capital Grants/Reserve	-	#DIV/0!	-	-	#DIV/0!
Capital Expenditures:	646,583	2%	647,873	34,700,004	2%
Capital Gain/(Loss)	(646,583)		(647,873)		
Net Gain/(Loss)	(743,942)		(1,117,826)		

**BLOOMINGTON PUBLIC TRANSPORTATION CORPORATION
COMPARATIVE SUMMARY OF REVENUES AND EXPENSES
FOR THE PERIODS ENDED FEBRUARY 2023 AND 2024**

	MONTH ENDING 2/29/2024	MONTH ENDING 2/29/2023	% CHANGE	YTD 2/29/2024	YTD 2/29/2023	% CHANGE
Operating Expenses:						
Salary and Fringe Benefits	\$ 518,776	\$472,391	10%	\$ 1,226,013	\$1,005,852	22%
Materials and Supplies	49,367	136,526	-64%	61,321	165,550	-63%
Services and Utilities	200,668	187,822	7%	257,799	269,686	-4%
Total Operating Expenses	768,811	796,739	-4%	1,545,133	1,441,088	7%
Operating Revenues:						
Local Tax Revenue	59,305	186,391	-68%	118,610	372,783	-68%
Fare Revenue	192,904	70,515	174%	387,805	235,901	64%
Other Locally Derived Revenue	61,920	34,026	82%	211,442	65,073	225%
Total Locally Derived Revenue	314,129	290,932	8%	717,857	673,757	7%
Federal Operating Grants	140,000	203,514	-31%	140,000	407,028	-66%
State Operating Grants (PMTF)	217,323	448,740	0%	217,323	448,740	-52%
Total Operating Revenues	671,452	943,186	-29%	1,075,180	1,529,525	-30%
Operating Gain/(Loss)	(97,359)	146,447		(469,953)	88,437	
Federal Capital Grants	-	-	#DIV/0!	-	-	#DIV/0!
State Capital Grants	-	-	#DIV/0!	-	-	#DIV/0!
Transfer from Capital Reserve	-	-	#DIV/0!	-	-	#DIV/0!
Revenue from Capital Grants/Reserve	-	-	#DIV/0!	-	-	#DIV/0!
Capital Expenditures:	646,583	57,970	1015%	647,873	58,767	1002%
Capital Gain/(Loss)	(646,583)	(57,970)		(647,873)	(58,767)	
Net Gain/(Loss)	(743,942)	88,477		(1,117,826)	29,670	

**Bloomington Public Transportation Corporation
Personnel Report
FEBRUARY 2024**

	Monthly New Hires	Monthly Terminations	End of Month Vacancies
Administrative Staff	1	0	1
Fixed Route Drivers	0	1	5
BT Access Drivers	0	0	0
Maintenance	0	0	1
Mechanic	0	0	2
Service Person	0	0	0
Service Attendants	2	1	2
Total	3	2	11

**REGULAR BOARD MEETING - BLOOMINGTON PUBLIC TRANSPORTATION
CORPORATION (BPTC) FEBRUARY 20, 2024
5:30 P.M.**

MINUTES

Chair James McLary convened the regular meeting of the Board of Directors of the Bloomington Public Transportation Corporation.

Join Zoom Meeting at the following link:

<http://us02web.zoom.us/j/87251865839?pwd=Q1R5SkpDdy91U2hJcGpDQXZqNENLQT09>

Meeting ID: 839 6717 8724

Passcode: 248581

One Tap Mobile

+13017158592,,84028694365#,,,,*352724# US Washington DC)

+116465588656,,84028694365#,,,,*352724# US (New York)

Dial By Your Location

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 669 9000 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 839 6717 8724

Passcode: 248581

ROLL CALL

Board Members and staff present: Secretary Nancy Obermeyer, Board Member Doug Horn, Vice Chair Kent McDaniel, General Manager John Connell, Controller Christa Browning, Operations Manager Mike Clark, Human Resource and Marketing Administrator Brenda Underwood, Planning and Special Projects Manager Shelley Strimaitis, Fleet Maintenance Manager Larry Green, and Marketing and Development Manager Kathy Schultz, Grants and Procurement Specialist Zac Huneck and Chief Safety Training Officer Eric Selstrom

Members of the Public: Andrew Coomer, B Square Beacon Dave Askins and Scott Smith

The following additional persons were also present via Zoom. Chair James McLary

OLD BUSINESS

There was no old business.

MINUTES

Vice Chair McDaniel made a motion to approve the January 23, 2024 Board Minutes. The motion was seconded by Secretary Obermeyer. The minutes were approved unanimously.

NEW BUSINESS ACTION ITEMS

General Manager Connell presented Resolution 24-04; a resolution authorizing the cancellation of old outstanding checks and authorizing the Controller to properly cancel the checks. He stated Indiana state code requires outstanding unpaid checks two years old be declared void and canceled. He said approval of this resolution will formally and properly cancel two outdated checks totaling \$68.62.

Board Member Horn made a motion to approve Resolution 24-04; a resolution authorizing a cancellation of old outstanding checks and authorizing the Controller to properly cancel the checks. Secretary Obermeyer seconded the motion. The motion was approved unanimously.

General Manager Connell stated approval of a formal motion of the Board's acceptance of the 2023 Financial Statements are required before they are submitted to the Auditor. He said this year Indiana State Board of Accounts has contracted with Crowe to conduct the 2023 BPTC audit.

Secretary Obermeyer made a motion to approve 2023 Financial Statements for the 2023 Audit. Vice Chair McDaniel seconded the motion. The motion was approved unanimously.

General Manager Connell presented Resolution 24-05; a resolution approving an agreement for Professional Services with Etica Group in the amount of \$68,000. He said Etica will design, oversee and approve the work for the installation of additional vehicle electric charging stations. He noted four Battery Electric Buses will arrive in 2025. He said we plan to install eight additional dual charging stations as part of this project.

Board Member Horn made a motion to approve Resolution 24-05; a resolution approving an agreement for Professional Services with Etica Group in the amount of \$68,000. Secretary Obermeyer seconded the motion. The motion was approved unanimously.

MANAGER AND STAFF REPORTS

General Manager Connell gave an update on ETA CAD/AVL Project. He stated the equipment has been installed and the software has been launched. He said Planning and Special Projects Manager Shelley Strimaitis will provide a brief demonstration of the new CAD/AVL platform for the Board during the meeting.

Planning and Special Projects Manager Shelley Strimaitis stated the layout is similar to Double Map which we are currently using. She noted for the customer side when you open the app you can pick the route selection you would like to see and when you go to the map it will show all the BPTC buses on the routes. She said there are a lot of added features within the new app. She said the new app is a lot more accurate in tracking arrival times for each stop. She noted to zoom in on an individual stop click on it and it will not only show you when the next arrival of buses are it also tells you the bus numbers and you can also see the whole day's schedule. She said a new feature that Double Map did not have is the Spot app can send notifications. She said you can go to your notifications and turn on specific routes or specific stop notifications it can be to notify you. She said you can get alerts anytime a service announcement is made for the stops and routes. She said everything is in real-time and updates every ten seconds. She said the new app can send service alerts immediately.

She stated the features for the Dispatch Team is very similar to the customer side. She said one of the differences are the dispatchers can see all buses including the ones that are here at the Grimes Lane location and also the buses at the downtown terminal. She noted the dispatchers can see what route a bus is on, what run they are on, and who the driver is. She said you can also see the individual buses speed and their on-time performance.

Chair McLary questioned if there is a passenger count with this app. Shelley said you can see how many people are on the buses in real-time.

General Manager Connell stated The Board Subcommittee which consist of Board Member Griffin and Board Member Horn met with himself, Controller Browning, Grants and Procurement Specialist Zac Huneck and our property acquisition Consultant, Hanson Group to discuss the property acquisition. He said they reviewed the information they prepared on the adjoining parcels. He noted they also looked at other potential sites that may be available. He stated we have instructed The Hanson Group to expand their search to include any properties within the urbanized area.

He said Grants and Procurement Specialist Zac Huneck is beginning to work on FTA section 5339 Grant. He noted we plan to apply for federal funds to help us pay for property.

General Manager Connell stated he wants to meet with the subcommittee in the next couple of weeks to discuss the Expansion of the Micro-Transit Program and review Route Optimization and then they will report back to the Board.

General Manager Connell stated the Solar Eclipse is scheduled for April 8th, 2024. He said the projections he has heard is that there is going to be two hundred thousand plus people coming to the Bloomington area. He said if that happens we will be looking at some service disruptions. He noted we are considering options as of right now. He said he will report back to the board next month with a plan.

General Manager Connell stated he was in Indianapolis this morning to testify against the passage of SB 52. He said he wanted the Board to know we are voicing our opposition against SB 52 and he will keep the Board updated as to the status.

Planning and Special Projects Manager Shelley Strimaitis stated that January 2024 fixed route provided 252,380 trips which is up 23% from January 2023. She said BT Access provided 2886 trips which is up 26% from January 2023.

Controller Christa Browning gave an overview of the January 2024 Financial Report.

Human Resource and Marketing Administrator Brenda Underwood stated last month she reported we lost our Chief Safety and Training Officer and a Dispatch Supervisor. She said we had internal candidates for the Dispatch position and we did appoint one of our Drivers to that position and we appointed Eric Selstrom as our interim Chief Safety and Training Officer. She noted Eric Selstrom was previously a Bus Operator then moved into the Road Supervisor position. She said we have filled two Service Attendant positions, we have a candidate for the Building and Grounds Technician position and we have a candidate for a Mechanic position.

Board Member Horn stated he attended the February 09, 2024 meeting of the Bloomington Monroe County Metropolitan Planning Organization Policy Committee.

He said being the first meeting of the year, officers were elected for 2024. He said Lisa Ridge, Monroe County Highway Director was re-elected President and Sarah Ryterband, the Citizens Advisory committee representative was elected Vice-President.

He said the MPO staff updated the Committee on the status of their efforts to make minor adjustments to the new Urbanizing Area boundary map. He noted Staff received notice that the map moving forward will be the original developed using 2020 census data.

He said he cast BPTC's vote with the majority adopting INDOT's Calendar Year 2024 Safety Target Declaration, a policy document required by the Federal Highway Administration's Safety Performance System. The declaration establishes five (5) principal safety performance targets in an effort to minimize fatalities and serious injuries throughout MPO regions and the state highway system generally.

He said the Committee entertained forty-nine (49) BMCMPPO FY 2024-2028 Transportation Improvement Plan (TIP) Amendments; 1 filed by Monroe County and 48 by INDOT. The large number of amendments were described as FY 2024 mid-point corrections. The fiscal year ends June 30, 2024. The corrections generally proposed moving funds from multi-year projects that have stalled in their cycles to projects that are accelerating and ahead of schedule. He said he cast the Corporation's vote with the majority in favor of the amendments.

He noted the next meeting of the Policy Committee will be on March 08, at 1:30PM in the City of Bloomington Common Council Chamber.

CLAIMS

Secretary Obermeyer made a motion to approve claims for February 20th 2024. The motion was seconded by Vice Chair McDaniel. The motion was approved unanimously.

PUBLIC COMMENTS

Andrew Coomer questioned if BPTC's goal with Micro-Transit is the same as what Indianapolis is doing with the respect of the whole county having a zone with one price and outside the zone a different rate?

General Manager Connell said the short answer is no. He said we will develop a plan that works for Bloomington.

COMMENTS FROM THE BOARD MEMBERS

There were no comments from the Board.

ADJOURNMENT

Secretary Obermeyer made a motion to adjourn. Vice Chair McDaniel seconded it. The motion was approved unanimously.

APPROVE:

ATTEST:

James McLary, Chair
Board of Directors BPTC

03-19-24

Nancy Obermeyer, Secretary
Board of Directors BPTC

03-19-24