



Bloomington Public Transportation Corporation

130 West Grimes Lane, Bloomington, Indiana 47403
812.332.5688 Fax 812.332.3660



To: The BPTC Board of Directors
From: John Connell, General Manager
Date: May 17, 2024
Re: Board Meeting, Tuesday, May 21, 2024, 5:30 p.m.

Included below are your notes for the meeting of the Board of Directors set for Tuesday, May 21, 2024 at 5:30 p.m. in the Edward J. Kuntz Board Room, 130 W. Grimes Lane in Bloomington.

ACTION ITEMS

1. Public Hearing.

The purpose of the public hearing is to receive and consider public comment on the FY 2024 proposed Program of Projects for which Federal capital assistance would be sought under 49 U.S.C. Section 5307, 5310, and 5339.

2. Resolution 24-11, a resolution adopting CY 2024 Program of Projects and authorizing the BPTC Chair to file and execute grant assurances and grant contracts.

Annually we prepare and submit our annual list of projects to be included in the Program of Projects (POP) that is funded with Federal 5307 formula funds and competitive funding we've won funded by Section 5310 and 5339. For 2024, we have three (3) projects needed programmed for the proposed for funding.

Preliminary Program of Projects:

Capital Projects	Federal	Local	Total
Land Acquisition	\$10,048,558	\$2,512,140	\$12,560,698
Six (6) Paratransit/Micro-transit Vehicles	\$500,000	\$125,000	\$625,000
CAD/AVL System	\$600,000	\$150,000	\$750,000
Total Capital Projects	\$11,148,558	\$2,787,140	\$13,935,698

3. Micro Transit Pilot Program Update: The IT, Innovation, Planning and Development subcommittee (McLary, Horn) met on April 17, 2024, and again on May 17, 2024 with staff to discuss and finalize the operating characteristics of the B-Link Micro-Transit program. A summary of the proposed B-Link program will be presented at Tuesday's meeting. The current plan is to launch the new service on July 15th, 2024.

4. **LEADERSHIP CHANGES AT RATP DEV:** I have included a memorandum from RATP Dev announcing executive changes effective June 1, 2024. Cyril has been promoted to a new role of President of US and UK, and Matt Booterbaugh will assume the role of CEO of RATP Dev USA.

5. **SUMMER RUN BID:**
The Union filed a grievance regarding the Summer Run Bid which I denied. As a follow up to the denial, I drafted a letter to the Bus Operators addressing the Summer Run Cut, included herein. As of today, the Union has not filed for arbitration.

6. **BPTC RECEIVES DONATION:**
Jason Beal, a former BPTC Intern, 1992-1993, generously donated \$2,500 to supplement the BPTC's Driver/Maintenance Employee Special activity fund. Jason reached out to me last month, stating he wanted to do "a little thing to thank BT for the role it played in kicking off my career." Jason reminisced on how he started doing spreadsheets at BT, working alongside BPTC GM Dave Gionet. His passion for number crushing and his experience at BPTC lead to a successful career in public finance. Jason stated "all the BT employees, drivers, mechanics and the office staff were welcoming and embraced and supported the student interns, it was such a positive experience, when in Bloomington, I always smile when I see a BT bus." On behalf of all our employees, a big thank you to Jason and his family!

AGENDA

Bloomington Public Transportation Corporation (BPTC)

Tuesday, May 21, 2024

130 W. Grimes Lane, Bloomington, IN 47403

Conference Room, 5:30 P.M

The May 21, 2024 Board meeting will be a hybrid meeting with the ability for Board members and/or the public to attend the meeting in-person or virtually at the link below:

Join Zoom Meeting:

<https://us02web.zoom.us/j/83967178724?pwd=WWY0TjE0WTVHNXdhdTdvaDhKcVpZZz09>

Meeting ID: 839 6717 8724

Passcode: 248581

PUBLIC MEETING

05/21/2024

- I. ROLL CALL
- II. OLD BUSINESS
- III. APPROVAL OF MINUTES – April 16, 2024
- IV. NEW BUSINESS
 1. PUBLIC HEARING: A public hearing to receive comment on the CY 2024 Program of Projects.
 2. Resolution 24-11, a resolution adopting CY 2024 Program of Projects and authorizing the BPTC Chair to file and execute grant assurances and grant contracts.
- V. MANAGER, STAFF AND BOARD REPORTS
 1. PROJECT UPDATES – John Connell
 - Paratransit - Micro Transit Programs
 - Electronic Fare Collection System
 2. APRIL OPERATING STATISTICS – Shelley Strimaitis
 3. APRIL FINANCIAL REPORT -- Christa Browning
 4. APRIL PERSONNEL REPORT – Brenda Underwood
 5. MPO REPORT – Doug Horn

VI. APPROVAL OF CLAIMS

VII. COMMENTS FROM THE PUBLIC

VIII. COMMENTS FROM BOARD MEMBERS

IX. ADJOURNMENT – NEXT MEETING: June 18, 2024

RESOLUTION 24-11

A resolution adopting the final CY 2024 Program of Projects to be funded under 49 U.S.C. Section 5307, 5307 Flex STBG, and 5339 and authorizing the BPTC Chair to file and execute grant assurances and the grant contract.

WHEREAS, the Federal Transit Administration (FTA) has been delegated authority to award Federal financial assistance for a transportation project; and

WHEREAS, the grant or cooperative agreement for Federal financial assistance will impose certain obligations upon the Applicant, and may require the Applicant to provide the local share of the project cost; and

WHEREAS, the Applicant has or will provide all annual certifications and assurances to the Federal Transit Administration required for the project;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Bloomington Public Transportation Corporation (BPTC):

1. That James McLary, Chair of the Board of Directors of the BPTC, is authorized to execute and file an application for Federal assistance on behalf of the grantee, Bloomington Public Transportation Corporation, with the Federal Transit Administration for Federal assistance authorized by 49 U.S.C., chapter 53, title 23, United States Code, or other Federal statutes authorizing a project administered by the Federal Transit Administration. Further, the Chair may delegate in writing this responsibility to the BPTC staff.
2. That James McLary, Chair of the Board of Directors of the BPTC, is authorized to execute and file with its applications the annual certifications and assurances and other documents the Federal Transit Administration requires before awarding a Federal assistance grant or cooperative agreement. Further, the Chair may delegate in writing this responsibility to the BPTC staff.
3. That James McLary, Chair of the Board of Directors of the BPTC, is authorized to execute grant and cooperative agreements with the Federal Transit Administration on behalf of the Bloomington Public Transportation Corporation. Further, the Chair may delegate in writing this responsibility to the BPTC staff.
4. That the attached FY 2024 Program of Projects is hereby approved as the Final Program of Project in the Federal amount of \$6,000,000 for Section 5307, \$4,048,558 Surface Transportation Program Block Grant (STBG), and \$1,100,000 in Section 5339, as per the attached.

CERTIFICATION

The undersigned duly qualified Secretary of the Board of Directors of the BPTC, acting on behalf of the Bloomington Public Transportation Corporation, certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Bloomington Public Transportation Corporation held on May 21, 2024.

ATTEST:

APPROVE:

05-21-24

James McLary, Chair
Bloomington Public
Transportation Corporation

05-21-24

Nancy Obermeyer, Secretary
Bloomington Public
Transportation Corporation

FY 2024 Final Program of Projects

Capital Projects:	Federal	Local	Total
Land Acquisition for Service and Fleet Expansion	\$10,048,558	\$2,512,140	\$12,560,698
Six (6) Paratransit/Microtransit Vehicles	\$500,000	\$125,000	\$625,000
CAD/AVL System	\$600,000	\$150,000	\$750,000
Total Capital Projects	\$11,148,558	\$2,787,140	\$13,935,698

BLOOMINGTON PUBLIC TRANSPORTATION CORPORATION
Ridership & Productivity By Route
Apr-24

Route	2024								2023				
	Total Passengers		Revenue Hours	Revenue Miles	Passengers Per Hour		Passengers Per Mile		Total Passengers	Revenue Hours	Revenue Miles	Passengers Per Hour	Passengers Per Mile
1 BHS North	6,556	15.9%	369.50	4,828.74	17.74	11.9%	1.36	12.2%	5,658	356.83	4,676.35	15.86	1.21
2 W.11th St./S.Rogers	11,492	0.2%	695.90	7,817.60	16.51	-7.8%	1.47	-8.0%	11,464	640.17	7,174.91	17.91	1.60
3 College Mall/Highland	36,447	6.2%	1,423.40	18,418.26	25.61	6.3%	1.98	2.3%	34,304	1,424.33	17,726.70	24.08	1.94
4 High St./Bloomfield Rd.	9,350	7.7%	743.70	9,588.81	12.57	3.0%	0.98	-2.2%	8,681	711.42	8,711.08	12.20	1.00
5 Sare Road	6,723	20.2%	313.00	3,333.01	21.48	28.1%	2.02	34.4%	5,595	333.75	3,728.73	16.76	1.50
6 Campus Shuttle	78,813	12.4%	1,450.60	14,897.05	54.33	10.3%	5.29	1.4%	70,099	1,423.33	13,431.20	49.25	5.22
7 S Walnut/Clear Creek	13,317	16.1%	686.50	9,285.61	19.40	n/a	1.43	n/a	11,467	879.00	11,173.67	13.05	1.03
9 IU Campus/Campus Corner	74,901	18.5%	1,445.00	12,312.90	51.83	-0.7%	6.08	-10.3%	63,216	1,211.17	9,325.05	52.19	6.78
11 W 17th	8,207	20.7%	375.70	3,491.77	21.84	15.1%	2.35	9.3%	6,799	358.33	3,161.00	18.97	2.15
12 N Walnut	12,554	1.7%	243.10	2,334.14	51.64	-0.7%	5.38	-5.5%	12,344	237.33	2,169.20	52.01	5.69
14 Muller Park*	6,968	n/a	262.60	2,232.76	26.53	n/a	3.12	n/a
Total	265,328	15.5%	8,009	88,541	33.13	9.3%	3.00	6.1%	229,627	7,576	81,278	30.31	2.83
Year-to-Date Total	1,037,403	16.2%	31,258	337,081	33.19	10.9%	3.08	10.9%	892,783	29,828	321,848	29.93	2.77

*New service on 8/21/23

Monthly Management Report 2024
Bloomington Public Transportation Corporation
Monthly Statistics and Performance Indicators

	January	February	March	April	May	June	July	August	September	October	November	December	YTD
Fixed Route:													
<i>Total Passengers</i>	252,380	289,453	230,242	265,328									1,037,403
<i>Revenue Miles</i>	85,299	79,474	83,768	88,541									337,081
<i>Total Miles</i>	89,877	86,868	88,646	94,101									359,492
<i>Revenue Hours</i>	8,382	7,403	7,463	8,009									31,258
<i>Total Hours</i>	9,130	9,367	7,897	8,436									34,830
<i>Revenue</i>	\$191,221	\$188,381	\$4,016,404 *	\$169,839									\$ 4,565,846
<i>Road Calls</i>	14	10	12	6									42
<i>Collision Accidents</i>	4	1	7	3									15
<i>On Time Performance</i>	68.2%	70.3%	71.9%	68.8%									69.8%
<i>PM Inspection OT %</i>	100.00%	100.00%	100.0%	100.0%									100.00%
Paratransit:													
<i>Total Passengers</i>	2,886	2,754	2,709	2,863									11,212
<i>Revenue Miles</i>	13,616	10,897	10,159	10,825									45,497
<i>Total Miles</i>	14,561	11,788	11,064	11,784									49,197
<i>Revenue Hours</i>	1,297	1,066	1,025	1,125									4,513
<i>Total Hours</i>	1,430	1,235	1,184	1,302									5,151
<i>Revenue</i>	\$3,680	\$4,522	\$5,145	\$2,970									\$ 16,318
<i>Road Calls</i>	0	0	0	0									0
<i>Collision Accidents</i>	2	0	0	3									5
<i>On Time Performance</i>	97.0%	93.0%	73.0%	78.0%									85.3%
<i>PM Inspection OT %</i>	100.00%	100.00%	100.0%	100.0%									100.00%
<i>Trip Denials</i>	0	0	0	0									0
<i>Missed Trips</i>	2	1	2	1									6
<i>Excessive Long Trips</i>	2	2	4	2									10

*Receipt of City of Bloomington LIT funds in March 2024

**Bloomington Public Transportation Corporation
2024 Uber and Lyft On-Demand Monthly Summary**

Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec

2024

Uber Late Nite	Active Users	686	940	1,023	1,149
	Avg Subsidy	\$ 6.32	\$ 6.79	\$ 6.40	\$ 7.05
	Total Subsidy	\$ 13,498.17	\$ 20,777.61	\$ 22,163.59	\$ 27,020.73
	Trips	2,136	3,059	3,462	3,835

Lyft Late Nite	Active Users	629	676	683	768
	Avg Subsidy	\$ 9.14	\$ 8.58	\$ 8.18	\$ 8.60
	Total Subsidy	\$ 13,757.35	\$ 14,075.96	\$ 14,372.81	\$ 16,354.58
	Trips	1,506	1,640	1,758	1,901

2024 Dispatched Trips	9	14	4	42
2024 Dispatched Total Subsidy	\$ 110.07	163.31	46.74	457.55
2024 Avg Dispatched Subsidy	\$ 12.23	\$ 11.67	\$ 11.69	\$ 10.89
2023 Dispatched Trips	83	51	57	39
2023-2024 Change	-89%	-73%	-93%	8%

2024 Total Trips 3,651 4,713 5,224 5,778
2024 Total Cost \$ 27,365.59 \$ 35,016.88 \$ 36,583.14 \$ 43,832.86

2023

Uber Late Nite	2023 Active Users	654	1,067	1,059	1,289
	2023 Avg Subsidy	\$ 8.37	\$ 8.29	\$ 8.50	\$ 8.46
	2023 Total Subsidy	\$ 16,481.67	\$ 31,825.23	\$ 32,439.41	\$ 42,123.51
	2023 Trips	1,970	3,841	3,816	4,982

Lyft Late Nite	2023 Active Users	654	687	700	830
	2023 Avg Subsidy	\$ 11.73	\$ 11.16	\$ 11.02	\$ 10.99
	2023 Total Subsidy	\$ 23,053.67	\$ 22,116.18	\$ 24,271.87	\$ 29,440.59
	2023 Trips	1,965	1,982	2,202	2,678

2023 Total Trips 3,935 5,823 6,018 7,660
2023 - 2024 % Trip Change -7.2% -19.1% -13.2% -24.6%
2023 Total Cost \$ 39,535.34 \$ 53,941.41 \$ 56,711.28 \$ 71,564.10
2023 - 2024 % Cost Change -30.8% -35.1% -35.5% -38.8%

**BLOOMINGTON PUBLIC TRANSPORTATION CORPORATION
FINANCIAL NARRATIVE FOR THE MONTH ENDING
APRIL 30, 2024**

Operating Expenses

Operating expenses for April totaled \$842,735. Salary and Fringe benefits expense for April were \$553,746. This represents a decrease from March due to the timing of payrolls and payroll accruals. Materials and Supplies for April were \$108,125. This represents a decrease from March contributed to the timing of parts and supplies purchased and their usage and whereas, March had two months of fuel processed for payment and April only had one month. Services and Utilities expense for the month totaled \$180,864. This represents a decrease from March mainly due to less vehicle repairs in April. BT has spent 25% of the 2024 operating expense budget with 33% of year completed.

Operating Revenues

Operating revenues for April totaled \$1,118,524 bringing year-to-date operating revenues to \$6,859,419. This includes the City of Bloomington ED-LIT funds that have been invoiced to the City.

Capital Expenditures

There were two main capital expenses during April: 1) the first progress payment to RideCo for the new micro-transit platform in the amount of \$87,000; 2) the second progress payment to Cubic Transportation for the fare collection system in the amount of \$202,877.

Operating Cash Balance

April 30, 2024	April 30, 2023	Change
\$14,177,309	\$12,147,385	\$2,029,924 increase

Self - Insurance Fund

The only self-insurance fund activity for April was the receipt of interest and payment of administrative fees to SIHO.

Self-Insurance Cash Balance

April 30, 2024	April 30, 2023	Change
\$273,843	\$292,049	\$18,206 decrease

**BLOOMINGTON PUBLIC TRANSPORTATION CORPORATION
SUMMARY OF REVENUES AND EXPENSES
FOR THE PERIOD ENDED APRIL 30, 2024**

	MONTH ENDING 4/30/2024	PERCENT OF ANNUAL BUDGET	YTD	ANNUAL BUDGET PLUS ENCUMBRANCES/ ADD'L APPROP.	PERCENT OF ANNUAL BUDGET USED
Operating Expenses:					
Salary and Fringe Benefits	\$ 553,746	7%	\$ 2,368,345	7,897,266	30%
Materials and Supplies	108,125	6%	380,589	1,777,744	21%
Services and Utilities	180,864	4%	677,392	4,232,591	16%
Total Operating Expenses	842,735	6%	3,426,326	13,907,601	25%
Operating Revenues:					
Local Tax Revenue	59,305	1%	4,043,318	6,109,556	66%
Fare Revenue	172,809	8%	776,063	2,091,817	37%
Other Locally Derived Revenue	122,334	1%	394,271	8,510,529	5%
Total Locally Derived Revenue	354,448	2%	5,213,652	16,711,902	31%
Federal Operating Grants	-	0%	140,000	2,578,816	5%
State Operating Grants (PMTF)	764,076	29%	1,505,767	2,607,880	58%
Total Operating Revenues	1,118,524		6,859,419	21,898,598	
Operating Gain/(Loss)	275,789		3,433,093		
Federal Capital Grants	175,090	#DIV/0!	306,950	26,709,007	#DIV/0!
State Capital Grants	-	0%	-	-	0%
Transfer from Capital Reserve	-	0%	-	-	0%
Revenue from Capital Grants/Reserve	175,090	#DIV/0!	306,950	-	#DIV/0!
Capital Expenditures:	310,216	1%	1,329,663	34,700,004	4%
Capital Gain/(Loss)	(135,126)		(1,022,713)		
Net Gain/(Loss)	140,663		2,410,380		

**BLOOMINGTON PUBLIC TRANSPORTATION CORPORATION
COMPARATIVE SUMMARY OF REVENUES AND EXPENSES
FOR THE PERIODS ENDED APRIL 2023 AND 2024**

	MONTH ENDING 4/30/2024	MONTH ENDING 4/30/2023	% CHANGE	YTD 4/30/2024	YTD 4/30/2023	% CHANGE
Operating Expenses:						
Salary and Fringe Benefits	\$ 553,746	\$506,046	9%	\$ 2,368,345	\$2,078,289	14%
Materials and Supplies	108,125	112,869	-4%	380,589	400,849	-5%
Services and Utilities	180,864	180,339	0%	677,392	623,142	9%
Total Operating Expenses	842,735	799,254	5%	3,426,326	3,102,280	10%
Operating Revenues:						
Local Tax Revenue	59,305	3,992,490	-99%	4,043,318	4,551,668	-11%
Fare Revenue	172,809	178,503	-3%	776,063	584,066	33%
Other Locally Derived Revenue	122,334	67,217	82%	394,271	202,153	95%
Total Locally Derived Revenue	354,448	4,238,210	-92%	5,213,652	5,337,887	-2%
Federal Operating Grants	-	203,229	-100%	140,000	814,056	-83%
State Operating Grants (PMTF)	764,076	641,999	0%	1,505,767	1,785,596	-16%
Total Operating Revenues	1,118,524	5,083,438	-78%	6,859,419	7,937,539	-14%
Operating Gain/(Loss)	275,789	4,284,184		3,433,093	4,835,259	
Federal Capital Grants	175,090	-	#DIV/0!	306,950	43,253	610%
State Capital Grants	-	-	#DIV/0!	-	-	#DIV/0!
Transfer from Capital Reserve	-	-	#DIV/0!	-	-	#DIV/0!
Revenue from Capital Grants/Reserve	175,090	-	#DIV/0!	306,950	43,253	610%
Capital Expenditures:	310,216	6,778	4477%	1,329,663	80,018	1562%
Capital Gain/(Loss)	(135,126)	(6,778)		(1,022,713)	(36,765)	
Net Gain/(Loss)	140,663	4,277,406		2,410,380	4,798,494	

Bloomington Public Transportation Corporation

Personnel Report

APRIL 2024

	Monthly New Hires	Monthly Terminations	End of Month Vacancies
Administrative Staff	0	0	1
Fixed Route Drivers	0	0	6
BT Access Drivers	0	0	0
Maintenance	0	1	1
Mechanic	0	0	2
Service Person	0	0	0
Service Attendants	0	0	1
Total	0	1	11

TO: BPTC Board of Directors
FROM: John Connell & RATP Dev Executive Team
DATE: May 16, 2024
SUBJECT: Exciting News: Leadership Changes at RATP Dev USA!



We are thrilled to share some exciting updates regarding leadership changes here at RATP Dev USA, and we want to assure you of our continued commitment to providing exceptional service.

First and foremost, we extend our congratulations to Cyril Aubin, who has been a dedicated leader as the CEO of RATP Dev USA since August 2022. He has always advocated and pushed for a responsible organization that prioritizes your satisfaction and service quality. Cyril has been promoted to the role of Vice President of the US and the UK, which increases the exposure of our US businesses within our Group.

Furthermore, we are delighted to announce the promotion of Matt Booterbaugh within our leadership team. Matt has been an invaluable member of our organization since joining in 2017 as the Senior Vice President of Operations and Innovation. With successive promotions to Chief Development Officer in April 2020 and Deputy CEO in August 2022, Matt has consistently demonstrated his exceptional skills and dedication. We are pleased to share that Matt will now assume the role of CEO of RATP Dev USA, effective June 1.

We want to reassure you that you can expect the same level of support and dedication from our regional leaders as you have experienced in the past. There are currently no other organizational changes planned.

We are immensely grateful for the continued support of our clients and partners, and we are excited about the future of RATP Dev USA under the guidance of Cyril and Matt.



A Message from John C., General Manager

“To improve is to change; to be perfect is to change often.” – Winston Churchill.

Change is inevitable in the transit business. Routes and schedules change to meet the needs of the customers. Transit vehicles change with each order, not to mention how technology has fueled change in all aspects of twenty-first century public transportation.

I understand change can be uncomfortable and sometimes scary, however change is required to foster improvement. As we continue to adopt new technologies to improve efficiency, we must all be willing accept change.

I know some of you were disappointed with the outcome of the computer generated summer bid, however, the run cut was designed to:

- 1) Create shifts to get all employees a minimum of 37 hours pay per week
- 2) Create as many shifts with consecutive days off
- 3) Cover all open work

I want each of you to know, I understand the need to prioritize a healthy work-life balance when it comes to employee schedules. We will continue to prioritize things like consecutive days off as well as other employee priorities when creating new bids. Scheduling comfortable work assignments is one of our greatest challenges given the nature of our business. I am confident, as we work together we can continue to create work assignments that promote operational efficiencies and foster a harmonious work-life balance.

Thank you for adapting to the new work schedules and as always, stay safe as you continue doing the outstanding work you do for our community.

--John C

**REGULAR BOARD MEETING - BLOOMINGTON PUBLIC TRANSPORTATION
CORPORATION (BPTC) APRIL 16, 2024
5:30 P.M.**

MINUTES

Chair James McLary convened the regular meeting of the Board of Directors of the Bloomington Public Transportation Corporation.

Join Zoom Meeting at the following link:

<http://us02web.zoom.us/j/83967178724?pwd=WWY0TjE0WTVHNXdhdTdfaDhKcVpZZz09>

Meeting ID: 839 6717 8724

Passcode: 248581

One Tap Mobile

+13017158592,,84028694365#,,,,*352724# US Washington DC)

+116465588656,,84028694365#,,,,*352724# US (New York)

Dial By Your Location

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 669 9000 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 839 6717 8724

Passcode: 248581

ROLL CALL

Board Members and staff present: Chair James McLary, Secretary Nancy Obermeyer, Board Member Doug Horn, Board Member Don Griffin, Vice Chair Kent McDaniel, General Manager John Connell, Controller Christa Browning, Operations Manager Mike Clark, Human Resource and Marketing Administrator Brenda Underwood, Planning and Special Projects Manager Shelley Strimaitis, Grants and Procurement Specialist Zac Huneck and Chief Safety Training Officer Eric Selstrom

Members of the Public: Scott Smith

The following additional persons were also present via Zoom: Justin VanLeeuwen and Andrew Coomer

OLD BUSINESS

There was no old business.

MINUTES

Secretary Obermeyer made a motion to approve the March 19, 2024 Board Minutes. The motion was seconded by Board Member Griffin. The minutes were approved unanimously.

NEW BUSINESS ACTION ITEMS

General Manager Connell stated we received from the Etica Group a request for an amendment to the existing meeting agenda. He said the Etica Group has completed the initial electrical assessment consistent with the scope of the contract and has determined a new service is required in the additional amount of \$12,000.00. He said he would like a motion to amend the agenda to include the consideration of Resolution 24-11.

Vice Chair McDaniel made a motion to amend the agenda to include the consideration of Resolution 24-11. Secretary Obermeyer seconded the motion. The motion was approved unanimously.

General Manager Connell presented Resolution 24-10; a resolution authorizing amending the contract for Electronic Fare Collection Equipment/Fare Collection Operating Solution with Cubic Transportation Systems, Inc. for additional equipment and services for the Access and Blink fleet. He said the original contract for electronic fare collection equipment and services was developed for transitioning the fixed route vehicles to the new system. He noted while configuring the new paratransit/micro-transit dispatch software staff has determined the Cubic fare collection product is compatible for paratransit and micro-transit operations. He said this contract amendment includes additional fare validators, non-mechanical fare collection boxes, and software licenses for the ACCESS and Blink vehicles. Approval of this amendment will allow for one unified system for fare collection.

Board Member Griffin made a motion to approve Resolution 24-10; a resolution authorizing amending the contract for Electronic Fare Collection Equipment/Fare Collection Operating Solution with Cubic Transportation Systems, Inc. for additional equipment and services for the Access and Blink fleet. Secretary Obermeyer seconded the motion. The motion was approved unanimously.

General Manager Connell presented Resolution 24-11; a resolution approving amendment #1 the agreement for professional services between the Etica Group, Inc. and Bloomington Public Transportation Corporation.

He said the Etica Group has completed the initial electrical assessment consistent with the scope of the contract and determined a new service is required for the Battery Electric Bus chargers. He noted additional work needed includes several on-site meetings with local utilities and the need to document the new service requirements distribution piping from the new transformer location to the new panels. The additional costs are in the amount of \$12,000.00

Secretary Obermeyer made a motion to approve Resolution 24-11; approving amendment #1 to the

agreement for professional services between the Etica Group, Inc. and Bloomington Public Transportation for an additional \$12,000. Board Member Griffin seconded it. The motion was approved unanimously.

General Manager Connell stated a stakeholder meeting is scheduled for Wednesday, April 17 from 3:00-4:00 pm at the downtown transit center. He said the initial concept designs of the Green Line will be unveiled. He said we have invited a variety of stakeholders to participate and share insights as we embark on this transformative project. He noted this meeting will be a time to gather feedback from stakeholders with technical expertise in the areas of engineering, utilities, planning and design.

General Manager Connell stated The Planning & Development subcommittee (Chair McLary and Board Member Horn) will meet with Staff Wednesday, April 17 from 1:00-2:00 pm to review the parameters of the proposed Blink Micro-Transit program scheduled to launch in July.

General Manager Connell stated the FTA 5339 Grant Submission is being finalized. He said the City Council passed the resolution on Wednesday, April 10, 2024, formally supporting the BPTC grant proposal. He noted Faegre Drinker, our lobbyist, has been engaged in assisting in our efforts of supporting our grant request.

Planning and Special Projects Manager Shelley Strimaitis stated that March 2024 fixed route provided 230,242 trips which is up 6% from March 2023. She said BT Access provided 2709 trips which is up 9% from March 2023.

Controller Christa Browning gave an overview of the March 2024 Financial Report

Human Resource and Marketing Administrator Brenda Underwood stated for the month of March we hired a building and grounds technician. She said that enabled us to bring the landscaping and mowing in-house. She noted we have a candidate for the Marketing and Development position that we will be interviewing next week.

Board Member Horn stated he did not attend the April 12, 2024 meeting of the Bloomington Monroe County Metropolitan Planning Organization Policy Committee. He said he did speak with Pat Murphy, Senior Transportation Planner, following the meeting to be able to provide relevant meeting information to the BPTC Board.

He said MPO staff updated the Committee on the status of the 2050 Metropolitan Transportation Plan specific to April 3, 2024 introductory public meeting held at the City Hall McCloskey Conference Room. He said the project will soon shift to a development of recommendations phase where efforts will identify, evaluate, and prioritize projects that best address transportation system needs.

He said there were no FY 2024-2028 Transportation Improvement Plan (TIP) Amendments considered at the meeting.

He stated Staff presented the final version of the 2025-2026 Unified Planning Work Program describing all planning activities that are anticipated in the urbanized area over the next programming year. He noted as he reported last month, related to the Bloomington Public Transit Corporation the program calls for the disadvantaged and underserved populations, the GREEN LINE corridor feasibility study, studies examining physical facility expansion and an ongoing periodic review of system fares. He said \$52,000 has been earmarked for this assistance. He noted the document was approved.

He said the next meeting of the Policy Committee will be on May 10, 2024 at 1:30 PM in the City of Bloomington Common Council Chamber.

CLAIMS

Board Member Griffin made a motion to approve claims for April 16, 2024. The motion was seconded by Vice Chair McDaniel. The motion was approved unanimously.

PUBLIC COMMENTS

Scott Smith stated the Bus Operators are having some issues with the new Ride Co. software that has been installed. Scott said he is here to appeal to the Board on behalf of the Bus Operators. Chair McClary stated that whenever there are changes and things are done differently people tend to get upset. He said when BPTC had their technology study they told us we are operating back in the 1970's. He noted we are trying to get caught up with the current technology and that is why there are a lot of changes happening.

General Manager Connell gave an overview on how the new Ride Co software works. He told Scott we will continue the conversations concerning Ride Co and concerns from the Bus Operators.

Andrew Coomer questioned if the public will be kept informed on the Green Line project with updated information on routes. General Manager Connell said all the information is on www.transformbt.com He said we developed the website specifically to keep the public informed on the progress of the Green Line project.

COMMENTS FROM THE BOARD MEMBERS

Board Member Horn stated he attended the Council meeting where General Manager Connell presented Resolution 2024-09; a resolution expressing support for the Bloomington Public Transportation Corporation (BPTC) application FY 2024 Section 5339(b) Funds for design and construction of a Leed certified climate resilient administrative, operations and maintenance complex. He noted General Manager Connell and Grant and Procurement Specialist Zac Huneck did a great job representing Bloomington Public Transportation Corporation. He noted the Resolution was passed.

ADJOURNMENT

Secretary Obermeyer made a motion to adjourn. Board Member Griffin seconded it. The motion was approved unanimously.

APPROVE:

ATTEST:

05-21-24
James McLary, Chair
Board of Directors BPTC

05-21-24
Nancy Obermeyer, Secretary
Board of Directors BPTC